

**MINUTES OF THE SWINFEN AND PACKINGTON PARISH COUNCIL MEETING HELD AT  
THE CONFERENCE ROOM 1, CONFERENCE CENTRE, HMP SWINFEN ON  
WEDNESDAY 06 MARCH 2013 COMMENCING AT 7.00 P.M.**

**PRESENT**

Councillor Stubbs in the Chair  
Councillors Armstrong, Mrs Bennett, R Barnes and Stowe

**In attendance:**

Ms J Minor, Parish Clerk  
Ms J Cross, Community Engagement Manager, Swinfen Prison  
Mr R Dyott of Freeford Manor, Lichfield, WS14 9QL  
District Councillor B Yeates of Home Farm House, Canwell, B75 5SH

**PUBLIC FORUM**

No members of the public were present.

**JENNIFER CROSS, COMMUNITY ENGAGEMENT MANAGER, HMP & YOI SWINFEN PRISON**

Jennifer Cross gave a brief introduction into her role at Swinfen Prison since mid February 2013 followed by a question and answer session.

**50 Year Anniversary**

Jennifer informed the Parish Council that a Committee had been set up for the '50 Year Anniversary Celebrations' and that a suggested open day was Friday 02 or Saturday 03 August 2013. The next meeting of the Committee was scheduled to take place on Wednesday 10 April 2013. It was

**RESOLVED (1)** That Councillor Mrs Bennett be appointed as the Parish Council representative on the Committee and attends the 10 April 2013 meeting.

**(2)** That Councillor Mrs Bennett reports back to the next Parish Council Meeting scheduled to take place on Wednesday 08 May 2013.

**93. APOLOGIES FOR ABSENCE**

Councillor J Barnes.

**94. DECLARATIONS OF INTEREST**

None declared.

**95. MINUTES**

**RESOLVED** That the Minutes of the Meeting of the Parish Council held on 23 January 2013 (Minute Nos. 80 - 92) as circulated, be approved as a correct record and signed by the Chairman.

**96. CHAIRMAN'S ANNOUNCEMENTS**

There were no Chairman's announcements.

**97. HOPWAS QUARRY**

Members were informed that a meeting had taken place on Wednesday 27 February 2013 between Members of the Parish Council (Councillors Mrs Bennett, R Barnes and Stubbs), District Councillor Yeates, Mr J May (CEMEX), Mr S Denny (CEMEX), Mr N Atkins (Tarmac), Mr M Bruce (Tarmac), Sgt C Bailey, PC R Allsopp and PC J Harrison.

Members were informed by officers from CEMEX and Tarmac that there were no plans for a landfill; however, they were looking for a further 2 years extension of planning permission (L.02/09805-808 MW) re: reinstatement of the land.

It was proposed by Councillor Mrs Bennett, duly seconded by Councillor Stubbs and

**RESOLVED (1)** That an email be sent to Staffordshire County Council enclosing a copy of the planning permission highlighting the concerns of the Parish Council and asking that Staffordshire County Council, who are responsible for monitoring planning permissions relating to mineral and waste sites across the County, put some pressure on ('breath down their necks') to get the reinstatement of the land started as CEMEX/Tarmac have only until December 2013 to complete the works.

**(2)** That an email be sent to District Councillor Alan White (who appears to be handling County Councillor Matthew Ellis' affairs) enclosing a copy of the planning permission asking that he highlights the concerns of the Parish Council and puts some pressure on ('breath down their necks') of Staffordshire County Council and CEMEX/Tarmac to ensure that the reinstatement of the land is commenced.

**(3)** That an item on Hopwas Quarry continue to be included on the next agenda.

**98. THE HIGH SPEED RAIL PLANS**

Mr Dyott gave an update on the HS2 together with District Councillor Yeates. It was proposed by Councillor Stubbs, duly seconded and

**RESOLVED** That an item on the High Speed Rail Plans (HS2) continue to be included on the next agenda.

**99. GROW WELL - VISITORS' GARDEN AT THE REAR OF THE VISITORS CENTRE, HMP/YOI, SWINFEN PRISON**

It was proposed by Councillor Stubbs, duly seconded by Councillor R Barnes and

**RESOLVED (1)** That a cheque be drawn made payable to 'the Grow Well Project' in respect of an annual contribution (for the period March 2013 until March 2014) in the sum of £100 towards the cost of maintaining the garden (**cheque no. 100225**).

**(2)** That this be reviewed annually and be further considered on the Agenda for March 2014.

**100. REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT 2012/13**

It was proposed by Councillor Stubbs, duly seconded by Councillor Armstrong and

**RESOLVED** That the Parish Council considers the system of internal control to be sufficiently effective and the Review of Effectiveness of Internal Audit 2012/13 be signed by the Chairman.

**101. STATEMENT OF INTERNAL CONTROL AND ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT**

It was proposed by Councillor Stubbs, duly seconded by Councillor R Barnes and

**RESOLVED** That the Parish Council considers the controls currently in place are effective and that the Statement of Internal Control and Annual Review of Effectiveness of Internal Control be signed by the Chairman.

**102. WEBSITE**

It was proposed by Councillor Stubbs, duly seconded by Councillor Armstrong and

**RESOLVED** That a cheque be drawn made payable to 'Newfangled Media Limited' in respect of the continued maintenance of the Parish Council's website (**cheque no. 100224**).

**103. STATE OF FLOODING ON JERRY'S LANE**

It was proposed by Councillor R Barnes, duly seconded by Councillor Stowe and

**RESOLVED** That an email be sent to Staffordshire County Council, as Highway Authority, requesting that the ditch adjacent to Hare Park Farm, Jerry's Lane, Packington be cleaned out.

**104. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

**105. PARISH CLERK'S SALARY**

It was proposed by Councillor Stubbs, duly seconded by Councillor R Barnes and

**RESOLVED** That cheques be drawn in respect of the Parish Clerk's February 2013 (**cheque no. 100222**) and March 2013 (**cheque no. 100223**) salary and Staffordshire Pension Fund - April 2013 (**cheque no. 100227**), Inland Revenue - April 2013 (**cheque no. 100226**), Staffordshire Pension Fund - May 2013 (**cheque no. 100229**) and Inland Revenue - May 2013 (**cheque no. 100228**).

**106. DATE, VENUE AND TIME FOR NEXT PARISH COUNCIL MEETING**

**RESOLVED** That Wednesday 08 May 2013 in the Conference Room 1, Conference Centre, HMP Swinfen commencing 7.00 p.m. be confirmed as the next Parish Council meeting.

(The Meeting closed at 8.10 p.m.)

Signed .....

Dated .....